

# Bisley Base Ltd

## Newsletter: January 2019

Dear Parents and Carers,

Happy New Year to all our children, parents and carers, I hope you have had a good break and looking forward to the coming year. We would like to thank everyone for our gifts at Christmas.

Its been a while since I have sent out News Letters, we will try and send these out more regular via our bulk email and our new text SMS system. Some of the problems we have been having on our bulk email is with Hotmail and live accounts, they either wont delivery and bounce back or if they do get delivered attachments won't open or are blank. I am hopeful that this has now been sorted.

### Last Year

We are now a year in to our lease with the diocese and the church and have completed quite a few of our refurbishment plans and this year we have a few more to complete.

### Chicken Pox

Its been brought to my attention that a child that comes to us has come out the chicken pox, please keep an eye out.

### Easter Holidays

Dates for the holiday are now on the website, you can book on line or email me the dates and I will book them in for you. We open from 8am - 6pm and charge by the hour enabling you to book by the hour rather than sessions, hopefully this makes it easier for you to plan your days. We are also now taking 3-year olds in the holidays, if you would like to book for this please let us know so we can ensure we cater for their needs. Due to low numbers in the holidays we can only offer limited dates and we don't open on a Friday.

### Collection and non attendance.

If your child will not be attending, please can you phone the BASE 01483476042 and leave a message.

If someone else is collecting, please can you advise us on the same number.

### September 2019

It seems bazar we are already looking forward to September, we are already holding a waiting list for the 2019/2020 academic year. If you have already registered that's great but if you think you will need a space for a sibling and haven't yet registered them, please do so.

### Staffing

To try and keep you to date on our staff below is a list of who does what.

Lynda - Manager Breakfast club Bisley and after school club

Ant - Premises Manager and After school club

Sharon - Supervisor After School Club

Melanie- Supervisor Breakfast Club Holy Trinity

Albina - Breakfast Club Holy Trinity and After School Club

Lisa - Breakfast Club Holy Trinity and After School Club

Sam - Breakfast Club Bisley and After School Club

Christine - After School Club

Lindy - After School Club

All our staff have safe guard training, food hygiene and majority have 12 paediatric first aide plus we attend regular courses provided by Surrey County Council. Please don't hesitate to contact me if you have anything you would like to discuss.

Thanks

*Lynda*