

# Bisley Base Ltd

**News letter 31<sup>st</sup> December 2020**

Dear Parents and Carers,

I hope you and your families have managed to make this Christmas as happy as can be expected in these strange times.

Lets all hope for a happier New Year and that 2021 will be one to remember for all the right reasons.

We have waited until now to send out information for the new term as we wanted to make sure the government had no surprises for us. After watching the updates yesterday and looking through the new guidance we can confirm there are no changes to the way we have been operating over the past months. We will of course keep up to date with any guidance changes and implement where necessary. This includes, breakfast club, after school club and Preschool.

***First day back for Holy Trinity is Wednesday 6<sup>th</sup> and first day back for Bisley is Tuesday 5<sup>th</sup>. Preschool return on Wednesday 6<sup>th</sup>.***

## **Holy Trinity**

We were advised that from the return in January until April parking is going to be tricky as the school is having a new roof and scaffolding will be present in the car park which in turn will make parking on the road busy. We are already struggling to park as the drop of area at the front is being used by parents that should park elsewhere. We have been given permission to wait and collect children from that area. As this is all going to be an unknown situation until we go back could we ask you to have a chat with your children and let them know that the bus may not be out the front and to wait for us to come and find them. We may have to park up the road a bit and walk the children to wherever we find a space.

## **Breakfast Club**

Breakfast club is working well using the BASE, drop of is a little easier than school as parking or walking can be easily accessed. The pedestrian gate is now open from 7am-6pm, I know some do not like the exit from our carpark especially if you are turning right as the sight line isn't great so if you find it easier you can park in the carpark of Shaftesbury Road and walk through the gate. Most days we have to do 2 runs to school, years 3, 4, 5 and 6 go first leaving the BASE at about 8.35 and back for reception, year 1 and 2 by about 8.45. This has been working well as Ant is there to let us in via the main road gate. As a reminder if all children could be in by 8 it would help them and us. It means they have time for breakfast and then time to play before we have to sort out ready for leaving. All children and staff antibac on arrival and after using toys and moving onto something else. Everything that has been used during breakfast club is either washed or sprayed ready for Holy Trinity for the after school club.

## **Collection from Bisley.**

Collection is going well with our new routine and timings are working. Ant is always at Bisley with a member of staff. As a reminder can parents please let us know if your child is either of or going home with a friend. This can cause us a problem if we have to try and search for a missing child.

## **Minibus**

When the children are on the minibus, they will **not** be required to wear a mask unless parents specifically request it. It is not currently a requirement. The staff will wear a mask if assisting with seat belts as we must get close to achieve this. Children will be asked to anti bac when getting on the bus and sit in year groups or with a sibling where possible. The minibus will be sprayed with an antibac spray after every use.

## **Back at BASE**

Once back at the BASE and within the building Bisley children and Holy Trinity Children are separate for the time being unless we get any guidance updates. We can achieve this by using the front of the building for Bisley and the rear of the building for Holy Trinity. Each school having access to their own toilets and hand washing facility along with their own entrance and exit points. They will eat their tea in these separate areas or outside if the weather is good, we have created additional covered areas with seating to enable them to keep distance, eat their tea or do an activity. We are asking for children to be collected by 5.45pm if possible as each day we must thoroughly clean and disinfect plus clean any toys the children have used.

**Keeping children, staff and parents safe.**

To try and keep everyone safe from any transfer of infection we are asking that parents stay outside the building on drop off and collection. Children will be asked to anti bac their hands before entering and wash hands before and after eating. We will have regular times to wash hands and anti bac stations around for children to access when moving about the setting. Staff will adopt the same approach and lead by example.

**Equipment and toys**

We will only have toys out that can be cleaned easily and limit the quantity, so we know exactly what has been played with ready for cleaning at the end of session. Outdoor and garden equipment will be available and will be sprayed at the end of every day. Craft will be available outside as the craft room will be for Holy Trinity children and not a designated craft area until further notice.

*Thank you for your support and patience please message me with any question you may have.*

**Lynda, Ant and the BASE team**