

Bisley Base Ltd

Important update information; Bisley School

15th July 2020

Dear Parents and Carers,

We have important information for you for September and the way we are going to operate our breakfast club and after school club.

The Government has announced that we can return to offering our service within the guidelines set out by the DFE for the wraparound care from September. We have had a meeting with Mrs McConnell and have come to an arrangement of how we can meet the needs of working parents and still comply to latest requirements.

Breakfast Club

We are unable to use the green room on school grounds at the present time and will be offering breakfast club from the BASE. We will be open at 7.30 and using the 2 rooms at the rear of the property, drop off will be at the back door rather than the front. This will be clearly marked, and pathway will be laid to ensure easy access. You can park in the car park at the front. Breakfast will be offered in the same way and the children will have an opportunity to play until it is time to leave for school. We will be using the minibus to transport the children and will be using the gate on the A322 which will lead us onto the playground. Ant will be at school already and will see the children into their classrooms. The strict requirement we need from you will be that children will need to be with us at the BASE by 8am as timings for getting the children to eat breakfast and then dropped at school will be tight if they arrive after 8.

After School Club

We have arranged with Mrs McConnell the year groups and timings for collection, again we will be using the gate on the A322 and driving onto the playground. Our new collection point will be the wooden gazebo adjacent to the playground.

Once back at the BASE and within the building we are going to keep Bisley children and Holy Trinity Children separate for the time being unless we get any guidance updates. We can achieve this by using the front of the building for Bisley and the rear of the building for Holy Trinity. Each school having access to their own toilets and hand washing facility along with their own entrance and exit points. They will eat their tea in these separate areas. We will be asking if possible, for children to be collected by 5.45pm as each day we must thoroughly clean and disinfect plus clean any toys the children have used.

Minibus

When the children are on the minibus, they will **not** be required to wear a mask unless parents specifically request it. It is not currently a requirement. The staff will wear a mask if assisting with seat belts as we must get close to achieve this. Children will be asked to anti bac when getting on the bus and sit in year groups or with a sibling wear possible. The minibus will be sprayed with an antibac spray after every use.

Keeping children, staff and parents safe.

To try and keep everyone safe from any transfer of infection we are asking that parents stay outside the building on drop off and collection. Children will be asked to anti bac their hands before entering and wash hands before and after eating. We will have regular times to wash hands and anti bac stations around for children to access when moving about the setting. Staff will adopt the same approach and lead by example.

Equipment and toys

We will only have toys out that can be cleaned easily and limit the quantity, so we know exactly what has been played with ready for cleaning at the end of session. Outdoor and garden equipment will be available and will be sprayed at the end of every day. Craft will be available in each space as the craft room will be for Holy Trinity children and not a designated craft area until further notice.

Thank you for your support and patience please message me with any question you may have.

Lynda